



## Academic Administrative Calendar

The Academic Calendar for the session 2019-20 is to be followed by the Undergraduate and Post Graduate courses, for all the necessary compliances by all the concerned:-

**Admissions:** Immediate after Result of HSC Exam. And odd semesters.

- Last date of Admission: 06 August, 2019
- Last date for Admission with prior permission of the Vice-Chancellor: 27 August, 2019
- Last date of submission of Enrolment forms to the university: Within 10 days from the last notified date of Admissions

**Winter Examinations** (Kindly see the timely notices for further details)

- Last date for receipt of exams forms:.....10/09/2019
- Ex-Students of immediately previous examination: Within 10 days from the date of declaration of the result of summer exams.

### First Term (Odd semesters) SEM-I, III, and V (Session -17/06 to 19/10/2019)

Classes begin .....	01/07/2019
Freshers' Counselling.....	1/07/2019
Field work/Project work/Excursion/Co-Curricular activities.....	16/09 to 21/09/2019
Seminar topic selection/Assignment begin.....	23/09/2019
Periodical Test.....	24/9 to 28/9/2019
Assignment Submission.....	30/09/2018
Presentation of Seminar.....	01/08 to 03/08/2019
Dispersal of classes.....	19/10/2019
Practical Exam.....	4/10/2019*
Theory Exam Begin.....	08/10/2019*
Winter Vacation.....	20/10 to 20/11/2019

### Second Term (Even semesters) SEM-II, IV, and VI Session -21/11 to 30/04/2019)

Classes begin: Immediate after termination of every exam of SEM-I, III, V	
Field work/Project work/Excursion/Co-Curricular activities.....	15/12 to 20/12/2019
Seminar topic selection/Assignment begin.....	15/01/2020
Presentation of Seminar.....	21/01 to 23/01/2020
Periodical Test.....	24/3 to 28/3/2020
Assignment Submission.....	28/03/2020
Dispersal of classes.....	31/03/2020
Practical Exam.....	01/04/2020*
Theory Exam Begin.....	10/04/2020*

### Summer Vacation: 01/05/2020 to 15/06/2020\*

\*These are tentative dates. Kindly see the timely notices for further details and avoid inconvenience



## Students Development Plan (SDP)

The Students Development Plan is to be followed by the Undergraduate and Post Graduate courses for the session 2019-20, hereby notified for all the necessary compliances by all the concerned:

Sr. No.	Month	Total Working Days in the months	Days to be dedicated to N+I	# Student Counseling(SC)by faculty	* Research Activity(RA)
01	15 June 2019	13	Ad + Ex	7Hrs/Day	0
02	July	27	03day <b>Pjt./LS</b> 17 <sup>th</sup> of July –Quiz Comp.	02 Days SMR topic Selection 27 <sup>th</sup> - <b>GD</b>	45mts/day
03	August	23	03day <b>Sp/LS</b> 7 <sup>th</sup> Aug-Poster Comp.	10 <sup>th</sup> SNg Comp	45mts/day
04	Sept.	23	7 <sup>th</sup> Sept <b>ESC</b> 23 <sup>th</sup> PPT/SMR 30 <sup>th</sup> Sept Inter-College Comp.	14 <sup>th</sup> Dance Comp 16 <sup>th</sup> <b>GL/BC</b> 25 <sup>th</sup> Rangoli Comp	45mts/day
05	Oct.	16	03day <b>Finalization of Agn</b>	03Days <b>Smr</b> if required (45mts/day)	45mts/day
06	Diwali Vac.	1 month	20/10 to 20/11/2019	Diwali Vacation	Valuation
07	Nov.	04	02day <b>Sp/LS</b>	02Days <b>BC</b> (45mts/day)	45mts/day
08	Dec.	25	02day <b>Ind.Vt.</b>	<b>30<sup>th</sup>Dec-DebateComp</b> 03 Days <b>RD</b> (45mts/day)	45mts/day
09	Jan.2019	27	03day Sp/LS 10 <sup>th</sup> Jan- <b>EC</b> 23 <sup>th</sup> Jan <b>Smr</b> 26&27Jan- <b>CM</b>	17 <sup>th</sup> <b>GD</b> <b>18<sup>th</sup> PPT(Mandatory)</b> 02days <b>BC</b> (45mts/day)	45mts/day
10	Feb.	23	22th- <b>Smr</b> by Students	<b>17<sup>th</sup> PPT(Mandatory)</b>	45mts/day
11	March.	26	Before 30th <b>Finalization of Agn</b>	02Days <b>BC</b> (45mts/day)	45mts/day
12	30 April.2018	26	10day LS	RD (45mts/day)	6 hrs/W



## Abbreviations: -

<b>Pjt</b> = Project	<b>BC</b> =Bridge Course (for Compensation of lapsed days due to Absence in class or for lag behind students)
<b>Agn</b> = Assignment	<b>EC</b> =Elocution Comp.
<b>Ind.Vt.</b> = Industrial Visit.	<b>DB</b> =Debate Comp.
<b>GL.</b> = Guest Lecture	<b>DC</b> =Dance Comp.
<b>GD</b> = Group Discussion;	<b>SNgC</b> =Song Comp.
<b>Sp</b> = Sport;	<b>CM</b> =College Mohotsav
<b>LS</b> = Library Service;	<b>Esc</b> =Essay Comp.
<b>RD</b> = Resolving Difficulty	<b>Smr</b> =Seminar
<b>PP</b> =Promoting for participation in various activity	<b>PPT</b> =presentation

**NB:-** Every Dept. should take in to account the activity plan while preparing the year plan of the course schedule that there should not any overlapping of any activity and 80% compliances are expected wherever the activities are applicable. Major changes are not allowed but 20% modifications or replacement by other activities are admissible for their convenience.

#\*excluding 5Hrs per day.

Workload of teacher should not be less than 40Hours/week for 30 working weeks (180 days).

**Presumed: -**

- 8W for (Ad + Ex = Admission Exam. Activities)
- 30W for (T+L+E= Teaching+ Learning+ Evaluation Process)
- 4W (dedicated to valuation)
- 4W for (N+I=Non-instructional/sport, extension act.)
- 3Hours per week for (R.A. and S.C) other than practical.

**N.B.-**Industrial Visit/Tour/Survey (A)Commerce-Visit to Cooperative ,National/Private Banks

(B) Science-Scientific Lab /Research, Scientific Industry, Catchment area Scientific Survey

(C) Arts-Cleanliness Survey, Trees Plantation Survey, Water Management Tour,

Social Establishment, NGO –MoU or Nearby Village Tour, Catchment area Survey